

RENOVATION REQUEST TO THE BOARD OF DIRECTORS

**Elizabeth Gardens Pty Ltd
1 Holdsworth Avenue, Elizabeth Bay, NSW, 2011.**

Background

Number 13 of the House Rules RENOVATIONS:

This form has been developed to assist with your renovation request. It should be submitted to Stratamark with all relevant documentation for the approval of the Board of Directors. Wherever possible, the renovation request will be tabled at the next Board meeting. The owner of the unit in question may be invited to the meeting to clarify any details of their renovation plans and answer any questions the Board may have.

Unit number(s)

Brief description of the proposed renovation and plans (where relevant):

Does your proposed renovation include the removal or part removal of any internal walls?

YES

NO

If so, please attach a recent engineers report, including confirmation that the removal of a non-load bearing wall will not adversely exacerbate any building movements.

Please document the time line of the renovation, noting that the work must be completed within a 3 month period from start of renovations:

Have you attached a quote from a registered builders or tradesmen with relevant insurances?

YES

NO

Any further details you would like to add:

Name and Signature of Shareholder:

Date:
